

***Cabinet Meeting Minutes for Tuesday, September 2<sup>nd</sup>, 2014  
8:15pm in the Presidential Conference Room***

- I. Roll Call
  - a. All present!
- II. Welcome/Introduction
- III. Campus Buzz
  - a. Ross→ Gloriana is making way around campus
  - b. Hayley→ Lots of questions about how to purchase tickets
    - i. Don't send people up to the office
    - ii. Lauren will make posters to address this
  - c. Maggie→ Great things going around about water bottles!
  - d. Ian→ Is New York Times app working?
    - i. Hayley→ Starts on September 8<sup>th</sup>
    - ii. Still need to pay expenses from last year
    - iii. Crosby, Journalism building, College hall are where hard copies will be posted
    - iv. Signage for this?
    - v. Maggie→ Put something in morning mail
  - e. Colleen→ Anything about Orientation?
    - i. Ian→ Heard bad things about concert
    - ii. Melanie→ Heard bad things about Square Dance
    - iii. Ross→ Gonzaga Night In was not a success. People had high expectations for boat dance and that didn't happen.
    - iv. Serpentine→ Too long and energy got low; Issue about people getting kicked out for being too energetic (mistaken for being intoxicated); lack of fans/air flow
    - v. Maggie→ Good things about lighting
      - 1. Mark→ Actually heard bad things about lighting. Took away from experience.
    - vi. Conner→ Great feedback about Welcome Walk
    - vii. Overall ran smoothly
- IV. Reports
  - a. Janay
    - i. Diversity week October 6<sup>th</sup>-10<sup>th</sup>
      - 1. Get clubs involved
      - 2. Colleen→ National Coming Out Day on Oct. 11th→Great partnering opportunity
    - ii. Neighborhood BBQ, making connections with neighborhood
      - 1. Maggie→ Rename Diversity Chair to Inclusivity Chair?
    - iii. Conner→ Reinterpret Diversity Chair title
  - b. Mark
    - i. Club Summit on September 6th at 11
      - 1. Revamping Student Leadership Resource Training for the summit (11am-12pm instead of being 4 hours long)

2. What is it? It has purpose of getting clubs all new info that they need (going through processes, understanding processes, etc.). Get everyone on the same page.
3. Direct questions to Mark (his GSBA email)
- ii. Club Fair on September 11<sup>th</sup>
  1. Struggling with Wild Rose → Go talk to Donald Hackney, who owns Wild Rose.
  2. Okay from Campus Security, everything is reserved
  3. Issues with Beta Alpha Psi → Asked for GSBA funds for tables for career fair on same day as Club Fair. Issues have been resolved.
  4. 4 outside business that are being paid to come
  5. Crosby reserved
  6. Dorm storming on Wednesday September 12<sup>th</sup>
- c. Ian
  - i. Finalizing financial procedures for Club Summit
  - ii. Club credit score (Merit Credit Inventory)
    1. Mark → This semester, just implement with club sports
    2. Let them know about this during first club sports council
  - iii. Request from women's rugby
  - iv. No more funding periods! Get request in 3 weeks before event.
    1. Get away from reimbursements.
  - v. Officially funded a club! Request for club dodgeball completed.
  - vi. Discussion of how much we will allocate for certain types of requests so that we have a solid procedure to go off of.
- d. Greg
  - i. GAB confused on process of event planning → Helping them through that
  - ii. Event date changes
    1. Coffeehouse tomorrow (09/03)!
    2. Outdoor movie (Despicable Me) now on Sunday September 7<sup>th</sup> at 8pm on Foley Field
    3. Outdoor laser tag on Saturday, September 6<sup>th</sup> at 7-9pm
    4. La Tamatina now on Saturday September 27<sup>th</sup> at noon
      - a. Free paella from Sodexo!
      - b. Director of Sustainability paying for tomatoes
  - iii. Be positive about ticket sales!
- e. Ross
  - i. Full analysis of Constitution and Bylaws and from there looking it over with Conner, Hayley, and Maggie
  - ii. Bylaw assessments with everyone in office
  - iii. JBoard still needs to go through full training
  - iv. Met with JBoard about goals for year
    1. Report being written by past member
  - v. Trying to get Chief Justice on University Disciplinary Board

- f. Hayley
  - i. New York Times
  - ii. Shuttles
  - iii. Class Officers want to help! Use them.
    - 1. Want office hours!
    - 2. Class officers teaming up with GAB on events?
  - iv. Greg → Street Team... worth it?
    - 1. Melanie → They could really be a help with everything instead of just GAB, more of a Rough and Tough
    - 2. Put out applications at Club Fair
    - 3. All for a Rough and Tough Team!
    - 4. Ask Tyler who heads Street Team → Greg and Hayley on this
    - 5. Mark → Internship idea may not be the best idea... Not mislead people to believe they will get a position if they are on Street Team. Make it more universal.
  - v. Ross → Get class officers, JBoard, and senate in at the front desk!
  - vi. Emailed security to set up dates for self-defense classes
    - 1. Taylor Kratochvil working very hard on his security/safety app (Lifeline)
    - 2. Katie will make this happen!
- g. Conner
  - i. Lots going on with Community!
    - 1. Know Your Neighbor Campaign → Goal of showing that very real people share the neighborhood with us
    - 2. Roll out on community block party
      - a. Pull together a committee
    - 3. Hayley → If you get written up off campus, we need to take a more disciplinary approach (send them out in neighborhood and pick up beers cans)
    - 4. Don't let freshman into parties!
    - 5. Colleen → 3 students this weekend put in hospital for alcohol poisoning... Need to find a solution.
      - a. Need to set a tone!
    - 6. Melanie → Talk to Natalie Hastings about creating People of Gonzaga that includes people from Logan
    - 7. Maggie → Big bother/big sister spin on it
  - ii. Off campus BBQ on Monday September 8<sup>th</sup>
- h. Maggie
  - i. Senate not meeting yet
  - ii. Pro tempore → Get senate to vote that in when they begin meeting
  - iii. Meetings every Monday at 8pm
  - iv. Retreat on 21<sup>st</sup>

- v. Talk with Ross about moving off campus senators to spring elections
- vi. Instructions packet for senate
- vii. Community Living Reports → Senators go to three different club meetings and sit in on different meetings
- i. Caitlin
  - i. Interview with Bulletin today → Interest in Club Sports budget
  - ii. Tickets for concert
    - 1. Around 400 student tickets, 3 general public tickets
    - 2. Pooling from other budgets just in case
- j. Melanie
  - i. Marketing of Gloriana concert
  - ii. Having a hard time reaching public
    - 1. Mom and Dad helping a ton
  - iii. Need more ways to captivate public's attention → Send ideas to Melanie!
  - iv. Reached out to alumni association
  - v. Spokane public is made of late buyers... but we cannot bank on it
  - vi. MELANIE IS KILLING IT
  - vii. Buses for other schools?
    - 1. Tyler not sure because it would put the liability on us
  - viii. Whitworth on board!
    - 1. \$25 for other schools
  - ix. Tables every day at Crosby from 12-2
  - x. Advertising at public spaces like bars? Big City?
  - xi. 15% discount at cowboy store, HB
- k. Colleen
  - i. Complaints from last year about advisors not being supportive → Let her know if you are feeling neglected
- V. Discussion
- VI. Adjourn

***All GSBA Meeting***

***September 9, 2014 @ 8:15PM in the Presidential Conference Room***

- I. Roll call
  - a. Missing: Meghan Montelibano, Rachel Noyes and Nick Ramos late because of elections info meeting
- II. Welcome
- III. Headshots for wall
- IV. Matt Lamsma
  - a. Concerning behaviors surrounding alcohol in past 2 weeks
    - i. Stats
      - 1. 200 write-ups-Mostly first year students

- a. Highest found before was 70
    - 2. Campo and NSPD put 8 houses on notice
    - 3. 8 students transported to hospital (2 in ICU)
  - ii. How do we curb this behavior?
    - 1. Hayley→ Bring in bar lab (Jason Kilmer) in to speak as a lecturer or reach out to psychology department
    - 2. Kourtney→ Make a requirement to go to Jason Kilmer lecture/Choices
      - a. RA's address fear of fitting in
    - 3. Ross→ Gonzaga sanctioned events for students 21 and older with alcohol
    - 4. Rachel→ Make freshman aware of policies (ex. 3 write-ups and you are unable to go to Florence)
    - 5. Caitlin→ College culture of binge drinking; target this culture of binge drinking
    - 6. Bridget→ Integrate Choices into freshman orientation
    - 7. Coleen→ Don't leave your friends!
    - 8. Brandon→ People are afraid to be the helper→ Make it clear you will not get in trouble if you help
    - 9. Josiah→ Upperclassmen shouldn't provide space for underage students to drink
  - iii. Must discuss this as a campus
    - 1. Do not resort to the "this is just college" excuse
  - iv. Get group together to further discuss this
- V. Updates
  - a. Conner
    - i. Kudos/shout outs
      - 1. YAY GAB!
      - 2. Bridget→ La Tomatina on Saturday the 27<sup>th</sup> at 1pm!
    - ii. Props to Mark and Ian on Club Summit!
    - iii. Hayley and Caitlin renegotiated NY Times
    - iv. Nick and Rachel killing elections!
    - v. Melanie dominating marketing!
    - vi. Kourtney killing concert
  - b. Conner and Kourtney→ Concert update
    - i. EVERYONE'S HELP NEEDED→ Office storming and dorm storming
    - ii. It's go time!
  - c. Hayley
    - i. Newspapers
      - 1. If people have questions, have them email Hayley
    - ii. Class Officers
      - 1. Safety App ("Lifeline")
    - iii. Shuttles
      - 1. They are running!
      - 2. 2 stops→ One downtown, one at main market

- iv. Opus week
  - 1. Week leading up to Oct 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup> will not be in office
- d. Maggie
  - i. First senate meeting → Went very well!
    - 1. All had bills
    - 2. 3 senior senators
    - 3. Retreat on September 20<sup>th</sup>
  - ii. Elections
  - iii. Tobacco free campus → Senator meeting with Public Health and Safety
  - iv. My project → List of contacts/people they need to speak to for committees so that they know where to go (Mon at 7:30pm/7:45pm)
- e. Caitlin and Melanie → Concert budget
  - i. Put in lots of time this week!
  - ii. Sending out emails to local businesses to help → Everyone look up a business and send it to Mel so we can get the word out about the concert
- f. Katie
  - i. Office hours sign-in
    - 1. Keep track of last week's hours for pay!
  - ii. Retreat Evals
  - iii. Office supplies
    - 1. Email me! [gsba-chiefstaff@zagmail.gonzaga.edu](mailto:gsba-chiefstaff@zagmail.gonzaga.edu)
  - iv. Absence explanation
    - 1. My office hours: FOR REAL NOW! ☺
      - a. Monday: 1pm-3pm
      - b. Tuesday: NONE
      - c. Wednesday: 12pm-2pm
      - d. Thursday: 12:15pm-4pm
      - e. Friday: 11am-3:15pm
  - v. Sign up for time slots to sell tickets!!!
- g. Mark → Club Up!
  - i. Tables are of concern
  - ii. We have balloons!
  - iii. Great weather!
  - iv. Working tables (from 10am to 2pm)
  - v. Please help dorm storm!
- h. Meghan Montelibano
  - i. Coffee House every week!
    - 1. Like Facebook!
    - 2. Come help set-up/take down!
- i. Janay
  - i. Meeting with/emailing groups who will help with Diversity week

- ii. Work with CAMO for presenter
  - iii. Themes → Personal Diversity, Gonzaga diversity, community diversity, national and world diversity, beauty of diversity
- j. Cecilia → Opus lectures
  - i. Focus on Opus → PR for Opus
    - 1. Need help whiteboard storming and help with planning!
    - 2. Contact Cecilia if you need help!
  - ii. Storming Spokane! DO IT if you have not!
    - 1. Get them up by the end of the week!
- k. Abby and Josiah → Weekend events
  - i. October events → Scarywood, Hoe Down, and Green Bluff
  - ii. Help with set up!
- l. Nick and Rachel → Elections update
  - i. Overview of elections info meeting → Lots of people!
  - ii. Huge response!
  - iii. Friday → Getting signatures and deposits
- m. Colleen
  - i. We get money!
  - ii. Fill out time sheet online (getting paid 10<sup>th</sup> and 25<sup>th</sup>), get paid every 2 weeks
  - iii. Will email link and directions
- VI. Discussion/Questions
  - a. Caleb → Spokane is our campus
    - i. Yoga is on the 20<sup>th</sup> (on campus) and 27<sup>th</sup> (Mission Park)
- VII. Adjourn

### ***Cabinet Meeting***

***September 9, 2014 in Presidents Conference Room following all GSBA meeting***

- I. Funding Requests
  - a. Women's Rugby-\$400
    - i. Approved last year, only expense
    - ii. Approved!
  - b. Dance team-IPad mini for \$330
    - i. Already approved last year
    - ii. Approved!
- II. Adjourn