

## Cabinet Meeting Notes

September 3, 2015 8:10PM

- Taylor (President)—Present
  - Orientation and Block party were very successful, general thanks to GSBA for their assistance
  - Vacant GSBA positions that need to be filled
    - Replacement sophomore senator in upcoming election
    - 2 President's Council positions
    - 1 replacement J-Board
  - Banner for Freshmen to sign
    - Get senators and class officers to work table with signing banner
  - Alcohol Culture Survey: sent out to multiple Jesuit university student presidents
    - Evaluating or medical amnesty policy to help those in need
    - Failure to act policy to empower students to say "no" as a bystander
  - Security App
    - Looking with President's Council on Health and Safety
    - Hopefully something to present to the university and 60 to 70 days
  - The office
    - Office will be a shared space with many people (clubs, organizations, etc.)
    - Be flexible with clubs using office space, also the SIL space will be available for use
    - Should have extra space for everyone by October
  - Kevin Hart stickers
- Maggie (Vice President)—Present
  - Block party
    - Huge success, thanks to everyone who attended, exceeded the numbers needed
    - About 2,000 people attended excluding foot traffic that did not sign up
    - Photo booth was a success
  - Sexual assault
    - Meeting with Dean Lamsma, Dean Baldwin, and Ms. Whaley to determine the practicality for this plan
    - May be for all students prior to first year
  - Bus passes
    - Free bus passes for all students, promotions for all students (GSBA support)
  - Class Officers
    - First meeting was on Monday, changing to Sundays
    - Valuable resource, say hello if you see them
  - New York Times
    - These are now delivered to Hemmingson each day
  - Food programming

- Partnership with the Logan Neighborhood between Vice President and Director of Diversity
  - Potentially working with Nancy Keller to provide sources for reusable food, maybe get Gonzaga students to local food market or host food on campus
    - Most likely in Spring, would be a bigger market for students/community members
    - Maybe contact local farmers for events
  - Team up with Main Market Co-op in downtown Spokane for events along with Nancy Keller/Sodexo
- Alex (Speaker of Senate)—Present
  - Temporary solution to senator who left position
    - Will put the Sophomore senator position into upcoming election
    - Since senator gave 2 weeks' notice, will be at the first two senate meetings to provide quorum
  - Upcoming bills and motions in the senate
    - Ratifying appointed positions
    - Updated election code
      - New poster regulations for Hemmingson center
      - Regular changes to reflect social media changes, archaic changes removed (mostly legalistic terms to address prior to election)
    - Pass funding requests
- Bryan (Treasurer)—Present
  - Learning Banner
    - Working through all scenarios
  - Working with previous treasurer to locate the budget from last year in order to access Excel document with all pertinent information
  - Expedite everything needed for GSBA
    - Make sure purchase requests contain invoices or an email copy in order to manage payment (invoice preferred)
  - Patience as we work to get everything set up and transition
- Harrison (Director of Finance)—Present
  - Getting on top of Zagactivities and Banner use
  - Prepare for club summit
  - Senate/finance committee logistics
    - Rubric for determining fund requests to help make objective decisions
    - Approved certain funding requests prior to senate
- Josiah (GAB Coordinator)—Present
  - Event Sign Ups: make sure to sign up for GAB events to provide support, please see emails
  - Coffeehouse very successful for first week of classes
    - Working to set up lighting for future events

- Comedian: Arvin Mitchell tomorrow at Wolff Auditorium at 8:00PM, spread the word (social media, word-of-mouth)
- GAB Meetings: Tuesdays, 12:00 - 1:05 in Hemmingson 302A (GSBA office)
  - Inform GAB coordinator if you wish to speak with GAB members
- GAB Calendar & GAB Events Binder
  - All events for the semester planned and in binder located on GSBA work station 1 in office
- Kennel Club doing Hawaiian night during the Splash 'n Slide
  - Potential partnership working with respective weekend events chair
  - Event starts at 4:00PM (located on Herak field, starting at 4:00PM but volunteers needed by 3:45PM)
- Amanda (Director of Clubs and Organizations)—Present
  - Club fair on September 11th: ITS GOING SWIMMINGLY (see what I did there) my only concerns will be set-up & tear down due to my class schedule.
    - Runs from 10:00AM-2:00PM
    - Knights and Setons working starting 8:00AM with GUEST
    - A to Z rentals will be coming at 9:00AM for remainder of tables (and 50 chairs)
    - Must separate the chairs and tables, needs a GSBA person to keep track of these different things
    - Clubs expected to check in at 9:30AM, Clubs Director will be checking them in until class at 10:00AM
    - Will need a GSBA person to help with this process until 10:00AM
    - GSBA will have two 8' tables on the West side of Hemmingson
      - May be a good location for the Freshman banner
      - Club sports located next to us
    - GUEST services will be helping tear down at DeSmet circle at 2:00PM, clubs will be tearing down their own tables
      - Will need to identify differences between tables/chairs to help simplify table locations
      - A to Z rentals will be back at 3:00PM for their tables/chairs
  - Club Summit: SIL is hosting the event
    - Scott will talk about travel, Harrison has information about funding, & Amanda has further information for the group
  - Student Group Council: in the final editing stages of the constitution--should have it ready very soon!!
    - Committee including representatives from all different club categories that will attend monthly meetings covering all pertinent information for clubs (funding, travel, events, etc.)
      - Basically a club update they will pass on to other clubs within their category
      - Maybe unite cultural clubs along with getting other clubs to work closer together

- Will occur on a relatively regular date, will wait until the council is senate approved before
  - New club recognition cycle:
    - Timeline has been pushed back 3 days
      - Already have interests from 5 groups for new club ideas
    - 5 new clubs
      - Boxing, clay club, Bernie Sanders club (longevity in question), club softball, honor society (through philosophy department—will be a nationally linked group)
      - Must be in by September 25 at midnight
- Tatiana (Director of Diversity)—Present
  - Set date for Intercultural Development Inventory online test after meeting with Dr. Reyes
    - Will help examine cultural understanding within GSBA staff, how you interact with different cultures
    - Group average will be compiled for our reference
    - Will send out online test by next Friday
  - Cultural Club committee formation, considerable popularity at this point
  - Speakers on diversity
  - Center for Global Engagement
    - Combine multiple events into one thing, but still trying to sort all events and time (diversity week, day of tolerance, and education week)
    - International Day of Tolerance November 18<sup>th</sup> with same week as education week, but interferes with diversity week)
    - Maybe look at other weeks in order to help avoid overlap and engage more students
- Brandon (Director of Communications)—Present
  - Digital media campaign in place and used for:
    - Block party
    - Advertising for Coffeehouse/Slip n' Splash for GAB
    - Kevin Hart: tickets will be available for pickup tomorrow, questions will be resolved on who goes into what door
  - Thanye Twitter challenge (Gonzaga has a Hart campaign, to make video for free Kevin Hart tickets)
  - Arvin Mitchell
  - Orientation with the Guidebook App
  - GUTV contacts to establish link
  - Should there be a limit on Facebook posts for GSBA?
    - Different than Twitter, worth discussing and analyzing
    - Massive increase in Twitter followers in last few weeks
- Royal (Attorney General)—Present
  - Updated the bylaws (on website) with all given bill, still will be a few things to be fixed for future

- Need to sort V.P. bills for instance
    - Constitution can be printed for anyone at any time as needed
    - Only 4 bills provided, still searching for more
  - Have not fully distributed them, but copies can be printed
  - J-Board meeting next week to talk over the senator elections
    - Matt Filipi is J-Board Chief Justice
    - Brianna McCracken is Parliamentarian for senate
    - Will meet to discuss questions that arise with the resignation of the Sophomore senator, should be okay for senator to go onto election but may need to appoint position
      - Most likely will not form an opinion
      - Need a meeting as soon as possible to sort this out prior to the informational meeting for candidates
      - Chief Justice only can declare meetings, will be advised to have a meeting soon to work out this issue
      - Enough leeway in constitution to allow election, but it is up to Judicial board on the process for the election
  - Wants to review student group council constitution and election code
- Nathan (Chief of Staff)—Present
  - Business cards are being assembled as are thank you notes
  - Event record keeping digitalized
  - Finalize office hours by end of 2<sup>nd</sup> week of September
  - Let me know what you need, especially sign ups