



Gonzaga Student Body Association

Senate
2016-2017

Bill: SRG050127

Sponsor: Carlo Juntilla, Junior Senator

Co-Sponsor/s: Tristana Leist, On-Campus Senator; Mehak Bharagava, International Senator; Ivana Schoop, Junior Senator; Matthew Schaffer, Off-Campus Senator; John Murphy, Transfer/Veteran/Returning Adult Senator.

Title: **GSBA Office Hours Bill**

Purpose: To amend the office hour requirements in the GSBA By-Laws to better reflect the hours worked by each position.

Text:

Section 1: Article II: Section 6 of the GSBA By-laws shall be amended to read, "The President shall **work 14-18 hours per week, and an additional 180 hours over the summer.**"

Section 2: Article III: Section 1 shall be amended to read, "The Student Body Vice President (hereafter Vice President) shall **work 12-16 hours per week, and an additional 180 hours over the summer**, and shall be responsible for recognizing, organizing, and presenting all GSBA members' concerns to the Executive Branch."

Section 3: Article IV: Section 1 shall be amended to read, "The Speaker of the Senate shall present the views of the Senate to the administration and the Executive Branch of GSBA. The Speaker of the Senate shall also present the views of the administration and the Executive Branch to Senate. The Speaker of the Senate shall **work 11-15 hours per week.**"

Section 4: Article V: Section 1 shall be amended to read, "The Student Body Treasurer (hereafter the Treasurer) shall be ultimately responsible for all GSBA financial matters. The Treasurer shall **work 11-15 hours per week.**"

Section 5: Article VI: Section 1 shall be amended to read, "Class Representatives **shall work 4-8 hours per week.**"

Section 6: Article VII: Section 1 shall be amended to read, "The Director of Communications shall be directly responsible to the Vice President, and work as a member of the Cabinet to promote the GSBA organization to both Gonzaga and greater Spokane communities. The Director of Communications shall **work 8-12 hours per week.**"

Section 7: Article VIII: Section 1 shall be amended to read, "The Director of Finance shall report to the Treasurer and serve as a member of the Cabinet responsible for the maintenance of all GSBA finances and financial records. The Director of Finance shall **work 8-12 hours per week.**"

Section 8: Article IX: Section 1 shall be amended to read, "Section 1: The Director of Clubs & Organizations shall be responsible to the Vice-President, and work as a member of the Cabinet to promote the growth and development of GSBA clubs and organizations in both the Gonzaga and greater Spokane communities. The Director of Clubs will work closely with the office of Student Activities to ensure appropriate oversight of GSBA organizations. The Director of Clubs and Organizations shall **work 8-12 hours per week**"

Section 9: Article X: Section 1 shall be added to read, "**The Director of Campus Events shall work 9-13 hours per week, and an additional 20 hours over the summer.**"

Section 10: Article XI: Section 1 shall be amended to read, "The Attorney General shall be appointed by the President and take office following the ratification of the Senate. The Attorney General **shall work 4-8 hours per week.**"

Section 11: Article XII: Section 9 shall be amended to read, "The Chief of Staff shall **work 11-15 hours per week, and an additional 120 hours over the summer.**"

Section 12: Article XIII: Section 1 shall be amended to read, "The GSBA Publicity Manager shall directly report to the Director of Communications and coordinate with GSBA as a whole to promote GSBA and GAB activities and events to both Gonzaga and the greater Spokane communities. The Publicity Manager shall **work 8-12 hours per week, and an additional 20 hours over the summer.**"

Section 13: Article XIV: Section 1 shall be amended to read, "The Information Systems Manager shall develop the GSBA web site at the beginning of the academic year. This shall include uploading all pertinent documents and applications which will become available, posting photos, building chat boards, linking club information, and publicizing meeting times and contact information. The Information Systems Manager shall **work 6-10 hours per week.**"

Section 14: Article XV: Section 4 shall be amended to read, "Videographer **shall work 5-9 hours per week.**"

Section 15: Article XVIII: Section 1 shall be amended to read, "The Club Sports Chair shall **work 5-9 hours per week.**"

Section 16: Article XIX: Section 1 shall be amended to read, "The Sustainability Chair shall **work 8-10 hours per week.**"

Section 17: Article XX: Section 6 shall be amended to read, "Staff coordinators shall **work 6-10 hours per week.**"

President

Speaker of the Senate

Section 6: The President shall hold 12 office hours per week.

Section 1: The Student Body Vice President (hereafter Vice President) shall hold 12 office hours and shall be responsible for recognizing, organizing, and presenting all GSBA members' concerns to the Executive Branch.

Section 1: The Speaker of the Senate shall present the views of the Senate to the administration and the Executive Branch of GSBA. The Speaker of the Senate shall also present the views of the administration and the Executive Branch to Senate. The Speaker of the Senate shall hold 12 office hours

Section 1: The Student Body Treasurer (hereafter the Treasurer) shall be ultimately responsible for all GSBA financial matters. The Treasurer shall hold 12 office hours.

Section 1 shall be amended to read, "Class Representatives shall work 4-8 hours per week."

Section 1: The Director of Communications shall be directly responsible to the Vice President, and work as a member of the Cabinet to promote the GSBA organization to both Gonzaga and greater Spokane communities. The Director of Communications shall hold 10 office hours

Section 1: The Director of Finance shall report to the Treasurer and serve as a member of the Cabinet responsible for the maintenance of all GSBA finances and financial records. The Director of Finance shall maintain ten (10) weekly office hours

Section 1: The Director of Clubs & Organizations shall be responsible to the Vice-President, and work as a member of the Cabinet to promote the growth and development of GSBA clubs and organizations in both the Gonzaga and greater Spokane communities. The Director of Clubs will work closely with the office of Student Activities to ensure appropriate oversight of GSBA organizations. The Director of Clubs and Organizations shall maintain 10 weekly office hours

Section 1: The Attorney General shall be appointed by the President and take office following the ratification of the Senate. The Attorney General shall serve on cabinet, hold ten (10) office hours a week.

Section 9: The Chief of Staff shall maintain twelve (12) office hours a week.

Section 1: The GSBA Publicity Manager shall directly report to the Director of Communications and coordinate with GSBA as a whole to promote GSBA and GAB activities and events to both Gonzaga and the greater Spokane communities. The Publicity Manager shall maintain 8 office hours per week.

Section 1: The Information Systems Manager shall develop the GSBA web site at the beginning of the academic year. This shall include uploading all pertinent documents and applications which will become available, posting photos, building chat boards, linking club information, and publicizing meeting times and contact information. The Information Systems Manager shall hold eight office hours per week.

Section 4: Videographer will hold up to eight (8) non-volunteer hours attending and capturing events, of which two (2) must be spent in the GSBA office.

Section 1: The Club Sports Chair shall maintain eight (8) office hours per week.

Section 1: The Sustainability Chair shall maintain eight (8) office hours per week.

Section 6: Staff coordinators shall hold eight (8) weekly office hours