

Cabinet Meeting; August 30, 2016

Present: Luke, Morgan, Paige, Beth, Rachel, Kourtney, Abby, Nick, Caleb, Amanda, Penn (Tardy)

President:

- Shell space [DirComm and Treasurer]: Meeting with leadership team in Hemmingson.
 - Rachel and Beth are GSBA reps
- President's Council
 - **Apps on Zagtivities** [Chief of Staff]. Open by Friday September 2nd; closes Sunday September 11th
 - Appointments- **should we cross-volunteer?**
 - Florence Rep needed
 - Academic Council (4—Paige is one), Publications Board (3—Rachel is one), Budget Committee (2—Beth is one), Athletic Council (3—Scott is one), Advisory Council on Stewardship and Sustainability (3—Lacey?), Security Council (2), Mission Advisory Council (2), Council on Equity, Inclusion, and Intercultural Awareness (1), Campus Sustainability Steering Committee (CSSC) (1: Sustainability Chair)
 - Student Advisory Board of Foley (TBA), Student Advisory Board to the President (1)
 - Doesn't yet exist—trying to create this board.
 - Strategic Planning Committees....
 - Commitment 1: Foster Responsibility for Shared Mission
 - Commitment 2: Animate Academic Excellence Across the Institution
 - Commitment 3: Providing An Integrative Jesuit Educational Experience for Our Students
 - Commitment 4: Optimizing Institutional Stewardship and Sustainability
- Initiatives
 - Academia- Mission Statement, Symposium, CTA workshops and IDI
 - Adding "cultural" to mission statement (goal)
 - Creating more inclusive learning environment with faculty
 - College Access Programming: mid-September [DirDiv]
 - High School Program—helping with FAFSA, etc
 - Coalition Building: end of September [DirDiv]
 - Sustainability [Treasurer and Sustainability Chair]
 - We Have the Power: Saving energy= saving money
 - Hoping the money can go toward the shell space
- Asana reminder!
 - Use it!
- Outreach to Res Halls?

- Floor Meetings: Allowing students to share feedback
- RA Block meetings
- Polling students in Res Halls for feedback
- Also reaching out to off-campus community—possibly attending Logan neighborhood meetings

Vice President:

- Logan block party update (Thursday, September 1)
 - Will be sending follow-up with map
 - Pick up t-shirts at Hemmingson Front Desk and wear on Thursday
- NY Times
 - Access passes beginning Sept 1 for everyone (download app/login on computer)
 - Need to start advertising—utilize faculty (morningmail)
 - Will check to see if staff/faculty gets access as well
 - Still pushing for more funding

Treasurer:

- Tell Beth if you have spent money in the last 3 months

Speaker:

- Working on planning the senate retreat
- Completing one-on-ones with senators—looking for committee interest

Chief of Staff:

- Keep an eye out for retreat feedback
- And thank you notes
- Next week's cabinet meeting: All Staff
 - Bring/wear your polo for photos!
- Cabinet-to-Cabinet: September 21st at 12:00 pm
- Regents and Trustees: September 30th 10:00 am
- Check-in to office hours system: look into websites

Clubs and Orgs (Swag Daddy):

- Club Fair is Sept. 9th from 10-2 WILL NEED ALL HANDS ON DECK: stay tuned for more specific details and future sign-up sheet.
 - Will need people for set-up, tabling, and tear-down, but it will all be done differently this year meaning help is potentially needed over 3 days.... I'll explain.
 - A-Z Rental delivering tables Thursday, picking up Saturday (problematic because of lack of storage space on campus)
 - Shirts are ordered
 - Working on club forms and confirmations
- Club Service
 - Trying to make the commitment meaningful

- If they don't have something previously set up, they can work with CCASL to have them find something that fits their own mission
- Scott has no updates

Diversity and Community:

- See Caleb's [DirDiv] notes
- Creating Calendar with Scott and Grant on the website
 - Possibly brining Amanda in as well
 - Updating current calendar instead?
- Election Year: Educating people on the power/importance of voting

Finance:

- Colleges against Cancer: asking for ice cream donations for this Sat (9/3)
 - Don't normally fund foods for clubs (with cultural festivals being the only exception)

Attorney General:

- Becoming more familiar with Constitution
- Preparing Constitution Quiz for GSBA for the first Tuesday of October (10/4/16)

GAB Coordinator:

- Working on finding a meeting time—first meeting is Sept 12th at noon
- Herek Quad reserved for Friday, April 7th for spring event
 - No Rain backup (working on it)
- Fall event: Still in brainstorming process—thinking about the "Why"
 - Utilizing "Be Heard" to get student feedback

Director of Communication:

- Social Media: WEPA, Block Party, Coffeehouse, Outdoor Laser Tag, NY Times, Applications for Appointed Positions?
- Snapchat --> potentially not okay with the University
 - GSBA is an exception to this University policy
 - Now looking into Snapchat
- DownUnder --> can promote on social media and get student feedback
 - (This is a temporary name)
 - Has been designated as student space but until the funding is in place, it is up in the air
 - Generate Feedback to let the university know the students want it!
- Working on squashing basketball court rumors (brainstorming methods)
- Katherine prints GSBA posters now

Colleen:

- September 16-25: Civic Engagement Week
 - Also conveniently during our voting week
 - Gubernatorial/Senate Debate on the 25th

- Announcement of Advisors (who is with who!)

Joey:

- LaRena is the new PA II: Works 8:30-3
- Don't leave the doors open at night!!

Joey and Colleen on Working Hours:

- Now we need to be honest about the hours we submit on timesheets
 - Avoiding Timesheet Fraud
- Volunteering: Can't take disciplinary action when they are not paid for the hours
- If your time allotted is not enough, speak with Abby and Beth (sooner rather than later)
- Still trying to maintain the number of hours outlined in the by-laws
 - If it seems like you might need to adjust hours, speak with Beth (or Abby)